**Clinical (MD) Adjunct Academic Position Description Template**

**Faculty Member Name:**

**Hospital / Organization / Location of Clinical Academic Activities:**

**Time Distribution:** The faculty member is engaged in academic activities for less than 20% (1-19%) of their professional time, including teaching during patient care. The time will be divided between clinical, teaching, education, research, scholarship, and administrative activities.

**Academic Position Description Category (please select ONE):**

[ ]  Clinician Teacher – Major clinical responsibilities with some participation in teaching activities.

[ ]  Clinician Educator – Plays a major role in educational program development or educational research.

[ ]  Clinician Administrator – Has a senior leadership role at relevant site.

[ ]  Other (please name and describe) –

Please fill out the chart below **only** where applicable.

|  |  |  |
| --- | --- | --- |
|  | **Time Distribution** (must add up to 100% of academic activities) | **Description / Comments** |
| **Clinical Activity** (this includes teaching during patient care) |  |  |
| **Teaching & Education Activity**  |  |  |
| **Research Activity** |  |  |
| **Quality-Improvement or Other Scholarly Activities** |  |  |
| **Administrative Activity** |  |  |

**Adjunct Clinical Faculty Annual Academic Review:** The faculty member is required to submit a summary of their academic activities during the past year as part of the annual appointment renewal process.

**Reporting Relationship**: The faculty member reports to their University of Toronto Department Chair and to their Departmental Hospital Physician in Chief, Education Director, Division Director, or CEO.

 Faculty Member Date

(to be signed prior to submission)

 Physician in Chief, University Education Director, Division Date

 Director, or CEO (or equivalent)

(to be signed prior to submission)

University Department Chair Date

(will be signed after submission)